The test plan should demonstrate that all the components are being tested and ready for the delivery.

| Test | | Description | Action  (how did you test it?) | Result (successful/ unsuccessful) | Troubleshooting Needed (Yes/No) |
| --- | --- | --- | --- | --- | --- |
| Connectivity | | Ping configured network destinations  Test email  WEB connectivity  FTP Connections  AD authentication from Non-Windows machine |  |  |  |
| Screen Captures of Connectivity Tests | | | | | |
| Performance | Test and monitor the Windows server  Test and monitor Non-Windows server  Run diagnostic software which has been installed and produce a report | |  |  |  |
| Screen Captures of Performance test and diagnostic report | | | | | |
| System and data availability | Test availability of files/folders for authorised users  Test file permission for authorised and unauthorised users and groups  Test folder sharing between different server platforms  Test backup and restore functionality | |  |  |  |
| Screen Captures of System and data availability | | | | | |